

POULSHOT PARISH COUNCIL

Cllr Mike Davis (Chair)
Cllr Liz Bissett (Vice-Chair)
Cllr Claire Church
Cllr Tim Hues
Cllr Chris Dyke
Cllr Frances Nixon

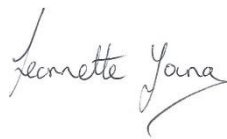
5th November 2025

Dear Councillor,

You are summoned to attend a meeting of Poulshot Parish Council on Tuesday 11th November 2025 at 7.30 pm in the Village Hall.

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public for 15 minutes at 7.30 pm, if required, prior to the start of the meeting, in accordance with the Parish Council's Standing Order No 3.

Yours sincerely

A handwritten signature in cursive script that reads "Jeannette Young". The signature is written in dark ink and is positioned above the printed name and title.

Jeannette Young
Parish Clerk

POULSHOT PARISH COUNCIL
COUNCIL MEETING TO BE HELD IN
THE VILLAGE HALL
ON TUESDAY 11th NOVEMBER 2025 AT 7.30 P.M.

The Press and Members of the Public are welcome to attend.

The Openness of Local Government Bodies Regulations 2014 permits the audio and visual recording and photography of the Council and Committee meetings by the general public and/or media. It would be appreciated if persons wishing to take photographs or to record a meeting, were, wherever possible, notified to the Chairman or Clerk before the meeting concerned.

Public Participation-

No decisions or arrangements will be made in this section. You will be allowed a maximum of 3 minutes. Maximum of 15 minutes allowed in total, in accordance with Standing Order No 3.

AGENDA

- 1. Apologies**
To consider apologies.
- 2. Disclosure(s) of Interest**
To receive any declaration of interest by a member in relation to matters to be considered at this meeting as required by the Code of Conduct
- 3. Minutes**
To confirm as a true record the attached Minutes of the Extraordinary meeting of the 14th of October 2025. The attachments will form part of these main minutes but will not be redistributed with this Agenda.
- 4. Chairman's Announcements**
 - Update on Solar Farm meeting
 - Council Vacancy
- 5. Police Report**
Police newsletter from October attached.
- 6. Update from Wiltshire Councillor Tamara Reay**

7. Planning Applications:

Application No:	PL/2025/08384
Application Type:	Notification of proposed works to trees in a conservation area
Proposal:	T1 Lime - Reduce in height by up to 3m.
Site Address:	ST PETERS CHURCH, POULSHOT, SN10 1SB

Reference:	PL/2025/08172 - Notification of proposed works to trees in a conservation area
Site Location:	OLD RECTORY, POULSHOT ROAD, POULSHOT, DEVIZES, SN10 1RY
Proposal:	T1 Oak - Remove low extended limb over play area. Remove deadwood in outer and inner crown and reduce remaining crown by up to 2m to suitable pruning points. Shape to leave in good form.

For noting:

Notification of proposed works to trees in a conservation area PL/2025/08449 -	
Site Location:	THE GREEN, POULSHOT, DEVIZES, SN10 1RT
Proposal:	T8 – Walnut tree – crown reduction by up to 3m to give 3m clearance from building T13 – Lime tree – crown lift to 3m for pedestrian access and 5.2m for vehicle access T14 – Cherry Plum tree- reduce crown T15 – Cherry Plum tree – reduce crown T16 – Unspecified tree – crown lift to 3m for pedestrian access and reduce lateral spread of canopy by 2m and remove one hanging branch T25 – Horse Chestnut tree – fell T27 – Horse Chestnut tree – reduce crown by up to 4m T28 – Horse Chestnut tree – reduce canopy by up to 4m to suitable live growth T29 – Horse Chestnut tree – reduce canopy by 2m T37 – Lime tree – fell T38 – Unspecified tree - fell
Applicant Name:	PPC

8. Townsend Development Update from Gaigers

For noting;-

We are pleased to report that works on site are progressing well. Approximately 90% of the foundations are now in place, and we are making strong progress with the drainage system, including the main drains and attenuation pond, which are both well underway.

Looking ahead, we will soon be commencing works to the site frontage and associated highway improvements (please refer to the attached plan). These activities are scheduled to begin in early November, subject to coordination with the relevant utility companies.

During these works, traffic management measures will be in place to maintain safety and ensure the continued flow of traffic. We will, of course, do everything we can to minimise disruption to road users and neighbouring properties.

In addition, we will be starting the renovation of Plot 1 – The Coach House, with scaffolding being installed this tomorrow.

Please also find attached details of the Glasdon gateway feature, which will be installed in the location shown on the S278 General Arrangement drawing. This will be the three bar with diagonal brace option.

9. Allotment Let

For noting, the last available plot has been leased, so all four plots are now taken.

10. Royal Society for the Prevention of Accidents (RoSPA)

For consideration and noting the attached Annual Safety Inspection Report of the Play Area outside of the Village Hall. The date of inspection was the 3rd September 2025 and the report highlights moss on all surfaces.

11. Permission Request to use Village Green

Once again, we are writing to ask The Poulshot Parish Council's permission to use the Village Green for our Annual Vintage Vehicle Gathering next year. This event seems to have become part of everyone's yearly calendar. We would like to hold the gathering (weather permitting) on the evening of WEDNESDAY 17th JUNE 2026 (from 6pm until 10pm approximately) As our event in 2025 all proceeds will be donated to The Dorothy House Hospice Care which we think is a very worthy cause.

12. Updates from Members on Delegated Actions

- Bus Shelter – Cllr Dyke
- SIDs & White Gates -LHFIG – Cllrs Church & Bissett
- Change of emails to .Org or .Gov – Cllrs Church & Dyke

13. Boundary of Wellbeing Open Space

Members are requested to consider the continuation of the post and rail fence, and boundary maintenance.

14. Neighbourhood Plan

Following a request from a Poulshot resident, members are requested to consider the creation of a Neighbourhood Plan.

In simple terms, a neighbourhood plan is:

- A document that sets out planning policies for the neighbourhood area – planning policies are used to decide whether to approve planning applications
- Written by the local community, the people who know and love the area, rather than the local planning authority
- A powerful tool to ensure the community gets the right types of development, in the right place

More information can be found at

<https://neighbourhoodplanning.org/about/neighbourhood-planning/>

15. South Western Ambulance Charity Request for Donation- attached.

We are contacting all the Parish Councils across our area asking them if they could make a 1% donation of £300 to our Community Response Vehicle Appeal please. We are asking you to please consider supporting our major fundraising appeal for £30,000 to buy, convert and equip a second Community Response Vehicle (CRV) dedicated for use by our incredible volunteer Community First Responders across the Bath / Swindon / Wiltshire area. They support patients in their local communities, providing care and reassurance ahead of ambulance arrival and often saving lives when every second really counts.

In return, we would like to offer you a CPR and defibrillator training session in your community, giving more people the confidence to take lifesaving action if needed.

16. Finance Report and Bank Balances. – To Follow

To receive and note the attached report, showing balances of.

Total Funds =

Parish Accounts =

Community Fund =

17. Financial Expenditure. To Follow

To consider and to approve the attached expenditure report, showing payments of £

18. Six-Month Budget Status Report -attached – To Follow

To note the status of the attached 2025-2026 budget.

19. Draft Budget for Financial Year 2026/2027 – To Follow

To note and consider the attached draft budget

20. Date of Next Meeting

13th January 2026

21. Confidential Session

Exclusion of Press and Public It is recommended that under section 100 (A) (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in Part 1 of Schedule 12 (A) of the act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Staffing Matters – matters relating to staffing should not be discussed in public

22. Confidential Minutes

To confirm as a true record the Confidential Minutes of the Extraordinary Meeting of Council held on the 14th October 2025.