

POULSHOT PARISH COUNCIL

**MINUTES OF THE
FULL COUNCIL MEETING
HELD IN THE HUNLOKE HALL
WEDNESDAY 11TH MARCH 2026 AT 7.30 PM**

PRESENT: Cllr Mike Davis (Chairman)
Liz Bissett (Vice Chairman)
Cllr Tim Hues
Cllr Claire Church
Cllr Chris Dyke
Cllr Frances Nixon
Cllr Tamara Reay (Wiltshire Council) (*left 20.55*)

OFFICER: Jeannette Young (Clerk)

PUBLIC PARTICIPATION: 12 members of the public were in attendance.

Only one comment was received from a member of the public, this being on behalf of a resident who frequently uses the local bus. With reference to item 12 on the agenda, please when discussing the bus shelter, could one that not only protects from rain, but also from the wind be considered.

146/25/26 Apologies

No Apologies were received; all Members were present.

147/25/26 Declarations of Interest

There were declarations of interest declared by Cllr Hues and Cllr Davis on item 7.3.

148/25/26 Minutes

It was proposed by Cllr Bissett, seconded by Cllr Dyke and UNANIMOUSLY RESOLVED to confirm the Minutes of the meeting of the Parish Council held on 13th January 2026 as a true record. The Minutes were duly signed by the Chairman, Cllr Davis.

149/25/26 Chairman's Announcements

POULSHOT PARISH COUNCIL

The Chair, read out the following statement regarding action taken by the Village Hall Committee

- Poulshot Parish Council fully support Poulshot Village Hall committee on last weeks announcement of one of their committee members. Poulshot Parish Council were very pleased with the quick reaction of the Village Hall committee of an EGM and reporting themselves to the Charities Commission. Poulshot Parish Council understands that the Poulshot Village Hall committee have reviewed their safeguarding policies and will continue to provide an enjoyable and safe environment for the whole community to use. We will not receive or add any further comments on the matter.
- It was explained that Wessex Water was due to start work on the new pumping station. It was confirmed that works are due to start on the 1st June 2026, with a letter and plan of works shared with Members, it then proposed by Cllr Bissett and seconded by Cllr Davis and UNANIMOUSLY AGREED that a surveyor be approached to represent the Parish Council with all 'reasonable' costs being compensated by Wessex Water, as stated in their covering letter,
Cllr Hues to arrange.
Extract from letter –
If you feel you wish to appoint an agent or surveyor to represent you in respect of these works, I can confirm that Wessex Water is prepared to compensate for reasonable surveyor's fees. The maximum payable will be based on a rate appropriate to the nature and complexity of the work that has been done.
- The Chair also spoke about issues he had experienced with his electricity supply and asked if anyone else had experienced issues. Concern was raised that no substation or known extra supply had been installed to cope with the extra new properties in the village. It was therefore request by Members that the Clerk email SSE to ask what the supply capacity was and enquire over any future plans.

150/25/26 Police Report

It was NOTED that there had been no police report received. However it was suggested by Cllr Reay that the Clerk identifies the report sent to the Area Board earlier this month and shares with Members.

151/25/26 Update from Wiltshire Councillor Tamara Reay

- Plea for Parish Councils to attend the area board meetings
- Wiltshire Council has set its Budget for 2026-2027. However approval was close, coming down to a 2 vote difference
- Budget includes a proposed 20% increase in parking charges, extending chargeable hours from 07:00 to 19:00, and applying weekday rates on

POULSHOT PARISH COUNCIL

Sundays. All in attendance were encourage to comment on an upcoming consultation on these charges.

- Black bins to move to a 3 weekly collection next summer.
- Plans for the closure of recycling centres at Purton and Lower Compton have for the time being, been reversed. However, there is still a booking system for these sites being considered.
- Highways - Wiltshire Council receives funds every year from public transport for road maintenance and £10m has been added per year from Wiltshire Council funds, however it is planned to take out another borrowed £5m over next 3 years (£15m in total) to be paid back over the next 60 years at a cost of £56m.

152/25/26 Planning

The following Planning Applications were considered and discussed.

152/25/26/1

Application No:	PL/2026/00232	It was proposed by Cllr Davis, seconded by Cllr Hues and UNANIMOUSLYRESOLVED that there was no objection to the application PL/2026/00232, providing the flue be coloured black, to blend in and be in keeping with another flue that had previously been installed on the same small development.
Application Type:	Householder planning permission	
Proposal:	Installation of external flue to facilitate installation of a log burner.	
Site Address:	9 Aubreys Yard, Poulshot, Devizes, SN10 1FJ	

152/25/26/2

Application No:	PL/2026/00472	It was proposed by Cllr Davis, seconded by Cllr Bissett and UNANIMOUSLYRESOLVED to raise an objection to PL/2026/00472 this being due to the height of the fence, which is in a conservation area and felt to be unnecessary and unsightly.
Application Type:	Listed building consent (Alt/Ext)	
Proposal:	Retrospective application for replacement of fence.	
Site Address:	60 The Green, Poulshot, Devizes, SN10 1RT	

152/25/26.3

Application No:	PL/2026/00587	It was proposed by Cllr Bissett, seconded by Cllr Nixon and RESOLVED that there were no objections to planning application PL/2026/00587
Application Type:	Householder planning permission	
Proposal:	Extension and refurbishment	
Site Address:	4 Lodge Cottages, Poulshot Road, Poulshot, Devizes, SN10 1RQ	

POULSHOT PARISH COUNCIL

152/25/26.4

Application No:	PL/2026/00853	It was proposed by Cllr Bissett, seconded by Cllr Nixon and UNANIMOUSLYRESOLVED that there were no objections to planning application PL/2026/00853
Application Type:	Householder planning permission	
Proposal:	Demolition of existing sheds and replacement with a single storey outbuilding to provide a home office and studio space	
Site Address:	60 The Green, Poulshot, Devizes, SN10 1RT	

152/25/26.5

Application No:	PL/2026/01468	It was proposed by Cllr Davis, seconded by Cllr Bissett and UNANIMOUSLYRESOLVED there were no objections to planning application PL/2026/01468
Application Type:	Notification of proposed works to trees in a conservation area	
Proposal:	T1 Pine - Fell.	
Site Address:	POULSHOT HOUSE, 73 POULSHOT ROAD, POULSHOT, DEVIZES, SN10 1RX	

153/25/26 Request Regarding Access Road to 39, 41, 45, 47, 51 and 53 The Green

The request was discussed of reducing the entrance width from its current size to more like its original size of 700cm. Kerb and edge the entrance to the road. Removing the existing gravel entrance back by 500cm and stone edge and hot tarmac in this area. Followed by soil and grass seeding the area of the green that will be left due to the reduction in the size of the entrance. It was felt that a precedence had been set due to previously entrances from the highway to access roads on the Green, had been tarmacked. There was however concern that due to it being in a conservation area permission would need to be sought, and Members not having the power to agree it, it was therefore proposed by Cllr Davis, seconded by Cllr Bissett and UNANIMOUSLY AGREED to contact Andy Cadwallader at Highways to find out if approval was needed before progressing or authorising any works.

154/25/26 Village Trust Update and Requests

Following a request for support for the Annual Spring Clean, it was AGREED that Members would support the planned clean on 14th March 2026, with Cllr Nixon offering to attend. It was noted that the Risk Assessment for this activity had been received.

POULSHOT PARISH COUNCIL

Discussion took place regarding the replacement of the dead lime trees, with Member happy to go with the suggested replacements and advising that a grant application be submitted for further consideration and funding

Benches situated around the Green and Green Gardens were considered with possible replacement being spoke about. It was AGREED that Members were happy for the Village Trust to carry out any works or replacements, but to submit a grant application for further consideration and funding.

There being dead hedges in Green Gardens which are supported by posts cut from trees felled in the gardens which are rotting away causing the dead hedges to fall apart. It was therefore proposed by Cllr Bissett, seconded by Cllr Dyke and UNANIMOUSLY AGREED to give permission to the Village Trust to install treated posts to support the hedging in the Green Gardens, which the Trust will fund.

155/25/26 Grounds Maintenance

After consideration of the 3 provided quotes and concern over quote A being for a rolling contract of undetermined length, with 6 month termination clause, it was finally proposed by Cllr Davis, seconded by Cllr Hues, and UNANIMOUSLY RESOLVED to accept quote B, for cutting large green area with tractor and roller mower x 12 cuts ; £2,160.00, strimming around large green area x 5; £250.00, Hedge cutting nature area November x1 £250.00, grass cutting nature area per cut; £60.00 and on confirmation of the inclusion of 6 cuts to the Orchard over the year at a cost of £120. per cut.

Cllr Davis to contact the provider to confirm.

156/25/26 Speed Indicator Device Quotes

Clarification was given on the positioning of 2 posts to accommodate a SID and an explanation that the SID would be repositioned at regular intervals and could be changed 180 degrees on each post. It was also explained that a solar powered SID should be bought as this negates anyone having to change batteries in the unit. There was a discussion on where the funding should come from and it was believed that the S106 fund from Higher Green Farm could be used.

It was then proposed by Cllr Church, seconded by Cllr Dyke and UNANIMOUSLY AGREED to go with supplier C, ElanCity and purchase the Radar Speed Sign Evolis Vision - Solar Version Usb/Bluetooth at a cost of £3107,99 (including VAT) funding to be taken from S106 monies.

Cllr Church to contact the supplier.

157/25/26 Bus Shelters

After much consideration of the 6 provided quotes, and locations of companies, delivery charges, etc., it was AGREED that 14A was the preferred choice due to it providing wind and rain shelter. It was noted that the quote did not include

POULSHOT PARISH COUNCIL

roofing felt, battens, tiles and rainwater goods or groundworks. Quotes for groundworks for the shelter were also explained with both companies being local. Cllr Dyke explained that Wiltshire Councils Bus Shelter team had been contacted regarding advice on the position of the proposed Bus Shelter, but had not responded, therefore it was not possible to bring this item to a final conclusion, until all the guidance and details had been received.

It was then proposed by Cllr Davis, seconded by Cllr Dyke and UNANIMOUSLY AGREED that the design and quote 14A from N Houghton Ltd was the preferred Bus Shelter, with the preference for ground works being RJT Groundworks Services Limited at a quoted cost of £780. (incl VAT), with Cllr Dyke being requested to clarify the positioning, and final pricing for the assembly and installation bringing it back to Council for a final decision.

Cllr Dyke was thanked for all his work on obtaining the necessary quotes and designs.

At this point Cllr Reay left the meeting.

158/25/26 Joint Planning and Survey Working Group Notes

Further to the recommendation that the Neighbourhood Plan proposal return to Full Council for further consideration and debate, the following points from a meeting with Community First were shared with Members.

- Recommended that PPC use a planning consultant, and have provided 3 company names that they have previously worked with. Cost of employing a planning consultant is unknown, however it was suggested contact be made with Crudwell PC who are well in the process of creating their NP.
- Community First can generate, publish and collate a survey based on the Regulation 14 consultation and of the initial draft NP – Cost would be in the region of £1500
- There is no knowledge of any grants that are now available for creating a NP or paying for consultants.
- We asked the question if any neighbouring villages had joint NP, and if costs could be shared. CF were not aware of any joint NP. (Calne and Calne without did and do share their NP)
- CF advised Crudwell's Chair be approached for estimated costs – Liz to make contact.
- Rural Housing Enablers can provide free advice and support around affordable and Community-Led Housing locally.
- Ellie from CF has provided links to Crudwells NP and Survey, also a link to an webinar run by WALC which explains CIL and S106 monies and how if a council has a NP they can claim a higher percentage of these monies and have more of an input on the funds use.
- Wiltshire's required target for new build houses has gone up to over 3,500 per year.

Several discussions were had regarding whether other small villages with no facilities or schools had adopted Neighbourhood Plans. It was proposed by

POULSHOT PARISH COUNCIL

Cllr Davis, seconded by Cllr Dyke and AGREED that Members would continue to investigate and bring their findings back to the next Council meeting for further consideration.

159/25/26 Councillors Updates

Tree maintenance in the Green Gardens – Cllr Davis, stated that he had not managed to get the required 3 quotes for the second phase of tree maintenance, but would endeavour to do so before the next council meeting.

160/25/26 Finance Report and Bank Balances.

Members received and NOTED report, showing balances of.

Total Funds = £196,273.27

Parish Accounts = £74,209.05 (includes S106 of £41,332.64 and £7,254.87 GWCF Grant)

Community Fund = £122,064.22

161/25/26 Meeting Extended

At 21.29 it was proposed by Cllr Bissett, seconded by Cllr Davis and UNANIMOUSLY AGREED to continue with the meeting until the last item had been RESOLVED.

162/25/26 Financial Expenditure.


After consideration it was proposed by Cllr Bissett, seconded by Cllr Dyke and UNANIMOUSLY RESOLVED to approve the expenditure report, showing payments and transfers of £49,717.42 and credits of £41,612.64

It was noted that the RFO had submitted a timesheet for worked 99 hours from 7th May 2025 to 28th February 2026.

163/25/26 Date of Next Meeting

The next meeting date of 12th May 2026 was NOTED

Meeting Ended at 21:33

 Date 12/5/26