

POUSHOT PARISH COUNCIL

EXTRAORDINARY PARISH COUNCIL MEETING

TO BE HELD IN

THE HUNLOKE HALL

ON

TUESDAY 14th October 7.30 P.M.

The Press and Members of the Public are welcome to attend.

The Openness of Local Government Bodies Regulations 2014 permits the audio and visual recording and photography of the Council and Committee meetings by the general public and/or media. It would be appreciated if persons wishing to take photographs or to record a meeting, were, wherever possible, notified to the Chairman or Clerk before the meeting concerned.

Public Participation- To hear public comments / questions.

No decisions or arrangements will be made in this section. You will be allowed a maximum of 3 minutes. Maximum of 15 minutes allowed in total, in accordance with Standing Order No 3.

AGENDA

1. Apologies

To consider apologies.

2. Disclosure(s) of Interest.

To receive any declaration of interest by a member in relation to matters to be considered at this meeting as required by the Code of Conduct.

3. Minutes – Attached

To confirm as a true record the Minutes of the meeting of the Parish Council held on 9th September 2025. The attachments will form part of these main minutes but will not be redistributed with this Agenda.

4. Planning

Planning Applications for consideration and comments

4.1

Officer's Name:	Fiona Webb
Application No:	PL/2025/07314
Application Type:	Listed building consent (Alt/Ext)
Proposal:	Remove existing unsuitable materials and replacing with breathable alternatives which will help alleviate damp and preserve the fabric of the building.
Site Address:	TOWNSEND FARMHOUSE, TOWNSEND, POULSHOT, DEVIZES, SN10 1SD

4.2

Officer's Name:	Sue Morgan
Application No:	PL/2025/07811
Application Type:	Notification of proposed works to trees in a conservation area
Proposal:	T1 & T2 - 2 x Silver Birch trees - crown lift to 3m T3 - Red Norway Maple tree - fell
Site Address:	WHITE BUNGALOW, 2 TOWNSEND, POULSHOT, DEVIZES, SN10 1SD

5. Tree Maintenance Quotes

All quotes are from local based contractors

Contractor 1	£9,720.00 includes VAT	
Contractor 2	£6,150.00 includes VAT	
Contractor 3	£	

6. Village Orchard

Further to the meeting of 9th September where it was decided to make a final decision on the planting of the Orchard, the two alternatives are attached for consideration and agreement. Wiltshire Council has confirmed that 'Planning permission is not required for planting a hedge on your own land.'

For noting, - Since 1960, it is believed that approximately two thirds of Britain's orchards have disappeared. This significant loss has resulted in

much of our fruit now being imported, a situation that carries both environmental and social consequences.

Community orchards offer a positive response to these challenges by providing local people with the opportunity to grow fruit together on land that is open and accessible to the public. These orchards are particularly effective at supporting biodiversity, as they preserve and nurture traditional fruit varieties that are often unavailable in supermarkets.

Beyond their environmental role, community orchards also foster social engagement by creating unique spaces where people can gather. Notably, they tend to require less maintenance than community gardens, making them a practical and sustainable choice for community-led initiatives.

7. Grant Application

Members are requested to consider the attached Grant Application accompanying (data edited) covering letter, Annual Report 24/25, Financial and Operation Report and Safeguarding Policy submitted by the Village Hall Committee. All other documents (quotes) have been shared with Members prior to the meeting.

The application requests £2850.00 for essential electrical upgrades at Poulshot Village Hall. 'It includes replacing recessed LED downlights, pendants with moisture-proof strip lights, installing USB sockets, replacing external floodlights, kitchen power adjustments, and adding panel lights. This will enhance safety, energy efficiency and usability, directly benefiting Poulshot residents by ensuring the hall remains a safe, modern venue for community gatherings, events and activities.' Members are advised that a significant portion of the existing lighting is currently unserviceable due to issues related to age and cost.

8. Permissions Application

Members are requested to consider the attached permissions application form for the Bonfire and Fireworks event, being organised for the 7th November by the Fireworks Event Working Group. It should be noted that if approved the event will be covered by the Council's Insurers and that the appropriate Health and Safety Risk Assessment has been received and shared with members along with information regarding a minor incident at the last event.

9. S106 agreement

Members are requested to review the draft S106 Side Agreement for Higher Green Farm, Poulshot, Wiltshire, and consider its approval. The original Section 106 Agreement from 13 May 2015 is also attached for reference.

10. New Working Group Terms of Reference

Members are requested to consider the attached, new Working Group Terms of Reference, the name of the Working Group and its membership, before making a decision.

11. Skip Hire

In relation to the pond clearing the price for the skip and disposal of contents has increased from £ **£ 268.10** + VAT (£53.62) to **£345.00**+ VAT (£69.00). This is due to the special disposal requirements of the invasive plant material. Members are requested to consider approval of this extra cost to come from Reserves.

12. Date of next Meeting

11th November 2025

13. Confidential Session

Exclusion of Press and Public It is recommended that under section 100 (A) (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in Part 1 of Schedule 12 (A) of the act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
Staffing Matters – matters relating to staffing should not be discussed in public

14. Confidential Minutes

To confirm as a true record the Confidential Minutes of the Meeting of Council held on 9th September 2025.

15. RFO Position